



## Ministerial Development Review

Name and Address of Reviewer:

Telephone:

Email:

Date:

Dear

### Reviewee's Name

I have been asked by the Bishop of **Area** to help **Reviewee's Name** with his/her facilitated review of **his/her** Ministry, and I understand you have agreed to give some helpful feedback about **his/her** role **eg in the school/in ministry at St John's/in ministry in the community**. I am very grateful to you for being willing to contribute in this way.

The Church of England has a process of Ministerial Development Review for clergy and the purpose is to enable clergy to take time out to reflect on their ministry. It provides an opportunity for clergy to acknowledge their gifts and how to develop them further, to build on what has gone well and reflect on areas of challenge and possibility. Ministerial Development Review is a vitally important part of how we build and support confident clergy and so our Diocese is committed to the seriousness of this task.

In the enclosed documents you will find an explanation of the process and how you can contribute. **Reviewee's First Name** would particularly value your observations of their practice of ministry from your particular perspective and context. You might want to ask someone else to contribute to the feedback form.

*Your feedback will remain anonymous, except to me, and I may wish to contact you to clarify any of your comments.*

Once I've received the comments of all those giving feedback, I will combine them into a Feedback Summary (in which individual contributions are made anonymous) for **Reviewee's First Name**. When the Review is finished, your feedback form will be destroyed. Only the Feedback Summary will remain.

I would be grateful if you would return the form to me by **Date**.

Your comments will help **Reviewee's First Name** focus future development over the coming years.

With assurance of my prayers for you as you undertake this helpful task, and with many thanks for your partnership in the Gospel.

Yours sincerely