MISSION APPRENTICE

APPLICATION FORM

**Personal Information**

|  |  |
| --- | --- |
| Surname |  |
| First name(s) |  |
| Address |  |
| Post code |  |
| Email  |  |
| Phone number(s) |  |

**Education and Qualifications**

|  |  |  |
| --- | --- | --- |
| **Dates (to / from)** | **School / College Name** | **Examinations (subjects and results)** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Further Education and training**

|  |  |  |
| --- | --- | --- |
| **Dates (to / from)** | **College / University Name** | **Examinations (subjects and results)** |
|  |  |  |
|  |  |  |
|  |  |  |

**Employment History** (starting with current, please explain any gaps)

|  |  |  |
| --- | --- | --- |
| **Dates (to / from)** | **Organisation and Role** | **Brief description of duties and reason for leaving** |
|  |  |  |
|  |  |  |
|  |  |  |

**Relevant Experience**

What experience of Christian ministry do you have? For example: youth camps, CU leadership, Sunday School teaching, practical service etc.?

|  |
| --- |
|  |

Please give details of any relevant training and qualifications which you feel equip you to work with children, young people and/or vulnerable adults. Please include dates.

|  |
| --- |
|  |

What has this experience revealed about the gifts God has given you?

|  |
| --- |
|  |

What has this experience revealed about your weaknesses?

|  |
| --- |
|  |

What role do you tend to play in a team?

|  |
| --- |
|  |

**Christian Experience**

How and why did you become a Christian?

|  |
| --- |
|  |

How have you grown as a Christian? In what particular areas would you like to grow more?

|  |
| --- |
|  |

|  |  |
| --- | --- |
| Which church are you attending at the moment |  |
| Name and contact details of your current church leader |  |

Please indicate which areas you would be interested in serving as a Mission Apprentice

Children and Schools **Y/N** Administration or Project Management **Y/N**

Youth **Y/N** Estates Ministry **Y/N**

Young adults **Y/N** Work with Refugees **Y/N**

Students **Y/N** Work with homeless **Y/N**

Worship **Y/N** Creative communication/design **Y/N**

Other faith groups **Y/N**

Other (please specify) **Y/N**

What are your hopes for what God may have for you in the future and how might this apprentice role contribute to this?

|  |
| --- |
|  |

**About you**

What gifts, skills and personal qualities would you bring to this post?

|  |
| --- |
|  |

What are your hobbies/Interests? How do you relax?

|  |
| --- |
|  |

**Safeguarding**

Do you know of any reason why you should not be working with children, young people and/or vulnerable adults? Are there any police or employment/volunteering matters outstanding which could affect your ability to take up this role?

**Y / N**

The Diocese of Leeds is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. All post holders and volunteers are expected to share this commitment.

All posts will require a DBS check and completion of the Church of England Confidential self-declaration form and diocesan safeguarding training courses.
Please tick the box below to indicate that you understand this.

☐ “I understand that this post will require a DBS check, completion of the Church of England Confidential self-declaration form and I am willing to undertake the safeguarding training required for the role.”

Do you hold a current driving licence? **Y / N**

Is it clean? **Y / N**

How did you hear about this role?

|  |
| --- |
|  |

If you have a disability please let us know if there are any adjustments we may need to make for interview.

|  |
| --- |
|  |

**Code of Conduct**

I have read the Bradford Mission Apprentice Code of Conduct and (if appointed) agree to keep it during the employment as a Mission Apprentice **Y / N**

**References**

Please give contact details of three people who could provide a reference for you.

One of your references should be from a minister (leader or associate leader) of the church you currently attend who knows something of your experience of living the Christian life; the others should be people with whom you have had regular contact within the last 3 years (e.g. mentor, tutor, small group leader, friend). Referees must be over 18 and not be family members or relatives. Please note that ‘Self-supplied’, ‘To whom it may concern’ and verbal references will not be accepted.
a church leader who knows something of your experience of living the Christian life.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Referee 1** | **Referee 2** | **Referee 3** |
| **Name** |  |  |  |
| **Occupation** |  |  |  |
| **Address** |  |  |  |
| **Email / phone no.** |  |  |  |
| **How long they have known you** |  |  |  |

**Data Protection and Consent**

The personal data you provide in this form will be used solely for the purposes of processing your application for the role of Mission Apprentice and for any related communication about the role and future opportunities. Your personal data will be handled securely and stored in accordance with the Diocese of Leeds’ Data Protection Policy.

Your data will only be accessed by relevant Diocese of Leeds employees and office holders involved in recruitment for, and delivery of, the Mission Apprentice programme. It will not be shared with any other third parties without your explicit consent.

If at any point you wish to withdraw your interest or have your data removed from our records, you can contact us at: Katharine.greathead@leeds.anglican.org (Diocese of Leeds) and carmel.dylak@leeds.anglican.org (Diocese of Leeds)

To find out more about how we handle your data, please refer to the [Diocese of Leeds’ Privacy Notice](https://d3hgrlq6yacptf.cloudfront.net/63dac5b59618e/content/pages/documents/leeds-dbf-privacy-notice-v1046535456833.pdf) or you can request a paper copy by contacting the emails above.

For the Diocese of Leeds, the Leeds Diocesan Board of Finance is the Data Controller. Contact: Church House, 17-19 York Place, Leeds, LS1 2EX
Email: dataprotection@leeds.anglican.org | Tel: 0113 200 0540

Please confirm that you give consent for your personal data to be held by the Diocese of Leeds as outlined above by ticking the box below.

 ☐ “I give consent to my personal data to be held by the Diocese as outlined above.”

**Declaration**

“I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my dismissal/termination of my role as a Mission Apprentice”. **Y / N**

**Signature**

**Date**

Please return your completed application form by the deadline given to Carmel.dylak@leeds.anglican.org