A summary of the meeting of the Diocese of Leeds

**Diocesan Safeguarding Advisory Panel (DSAP) held 8th November 2022 10am to 12pm.**

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| **Terms of Reference (TOR),** Diocesan Safeguarding Advisory Panel (DSAP)/Diocesan Safeguarding Operational Group (DSOG)  Proposed changes to the TOR had been reviewed and circulated prior to the meeting. It was agreed that the name of the meeting would change from Strategic Safeguarding Committee to DSAP - Diocesan Safeguarding Advisory Panel and DSOG - Diocesan Safeguarding Operational Group, from Operational Safeguarding Group. A discussion was held on the various points of the TOR and around membership. Specifically around the recruitment of a survivor who would sit on the DSAP as per the national PCR2 recommendations. Feedback was requested from the group. |
| The Committee was updated on the National PCR2 Report conclusions. There are 26 recommendations from 45 reports many of these sit with NST. Internally there is ongoing work with a PCR2 Task and Finish group. The majority of actions are for the Cathedrals in relation to sharing good practice.   * Action, DSAP to be updated with the Task and Finish Group progress. |
| A report from the Diocesan Safeguarding Advisors (DSAs) had been circulated prior to the meeting  The Diocesan Safeguarding Advisers updated the committee with statistics about current casework and safeguarding agreements. The Serious Incident Report (SIR) will be submitted to the Charity Commission as required in January 2023.  The Safeguarding Dashboard continued to receive positive feedback from Parishes and the team continued to support and promote the use of this system in particular on PSO training days and leadership training, where the Dashboard was focused to encourage use.  MyConcern – National Casework Management System. The three Cathedrals and the diocese have completed data migration, the data will be analysed by MyConcern and imported by the end of December. DSAs are now recording new safeguarding concerns onto this new case management system.  A discussion was held around difficulties with obtaining training courses in alternative languages for church volunteers across the diocese, for example, Farsi. It was agreed that this would be raised with the National Training Team (NST) as it felt it would be useful to have a library of such resources for all Dioceses who must encounter similar issues.  The Wakefield Cathedral Dean raised the issue of Serious Incident Reporting (SIR). Cathedrals are transitioning to formal charity status under Cathedrals Measure 2021. For SIR - are Cathedrals responsible for reporting directly to the Charity Commission or via the diocese? There is a legal point in that Cathedrals are separate charities. This was to be clarified by the legal registrar and discussed at the next DSAP meeting.   * Legal point to be discussed and updated at next DSAP meeting.   Feedback had been given from the diocese to NST around a proposed lessons learned review policy. Discussion was held around the details of these changes and the impacts. |
| Training update **–** Aproposal to reduce demand for Leadership training was outlined to the panel by the training lead. This restructuring was seen as a method to reduce backlogs whilst making the training more targeted to the role of the parish safeguarding officer (PSO) and Permission to Officiate (PTO). The proposed 2 changes were discussed.  The DSAP agreed that this would be referred to NST but had the approval of the DSAP. If NST were satisfied with the changes being made, then the training would be reviewed at the DSAP in 6 months.   * **Action – A discussion to be held with NST around the proposed changes.** * **Future agenda item – to bring back to July 2023 meeting.** |
| The Wakefield Cathedral Dean attended the meeting and updated on all 3 cathedrals. Ongoing discussions within the group were held in relation to whether all 3 Deans should attend the DSAP meeting and what the benefits were in doing so. It was agreed that all 3 Deans would be invited. |
| The Director of Communications gave an update. The PCR2 executive summary was published on the diocesan website, and publicised with a link to the summary on the safeguarding homepage. A Lessons Learnt Survey of Communication Directors/Officers will feed into the NST review of PCR2. A concern was raised around the timing of the release of the report in allowing the diocese adequate time to prepare for any comment. . It was agreed that this would be fed back. |