**Parish Profile**

**This form is designed to give an overview of a parish to be used in a vacancy for the appointment of a new parish priest. It will be accepted as the "statement describing the conditions, needs and traditions of the parish" required by the Patronage (Benefices) Measure 1986. Please check all pre-populated data carefully and provide any corrections if needed. Additional information may also be appended.**

# 1. Parish Information

|  |  |  |
| --- | --- | --- |
| **1.a** | **Name(s) of parish(es):** |  |
| **1.b** | **Name(s) of parish church(es):** |  |
| **2.** | **Name(s) of other C of E church(es)/centres for public worship in the parish(es):** |  |
| **3.a** | **Are you linked formally or informally with any other parishes in the benefice (Y/N):** |  |
| **3.b** | **If Y, please give the name(s) of linked parish(es):** |  |
| **4.** | **Deanery:** |  |
| **5.** | **Population:**  *[Information as of 2021 census. Please indicate if and how this might have changed]* |  |
| **6.a** | **Electoral Roll Number:** |  |
| **6.b** | **Date of Declaration:** |  |

**7. Worship Attendance**

*Please provide details of average attendance at Sunday and weekday services. Add any additional rows as required or if hand-written continue on a separate sheet if necessary.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Church** | **Service** | **Time** | **Number of communicants** | **Adult attendance** | **Under 16 attendance** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**8. Occasional Offices**

*Please provide figures for the last 12 months. Add any additional rows as required or if hand-written continue on a separate sheet if necessary.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Church** | **Baptisms** | **Confirmees** | **Weddings** | **Funerals**  **in church** | **Funerals taken by clergy**  **not in church** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**9. Communications**

*Please only include names and contact details that can be shared when this document becomes public. Add any additional rows as required or if hand-written continue on a separate sheet if necessary.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Church** | **Clergy** | **Licenced Lay Ministers** | **Lay staff**  *eg Youth worker, Administrator etc* | **Churchwardens** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

# 2. Parish/Community Information

|  |  |  |
| --- | --- | --- |
| **1.a** | **Briefly describe the demographic composition of the parish(es) (eg employment status, population ages, ethnic groups, home ownership, cultural diversity).** |  |
| **1. b** | **Are there any specific issues you wish to highlight in relation to the above description (eg high unemployment)?** |  |

**2. Other local institutions**

*Please provide information and details (if known) of other important local institutions. Add any additional rows as required or if hand-written continue on a separate sheet if necessary.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution** | | **Quantity** | **Details** |
| **Schools (Primary and Secondary)** | |  |  |
| **Youth Centres** | |  |  |
| **Hospitals** | |  |  |
| **Nursing/elderly care homes** | |  |  |
| **Local Businesses** | |  |  |
| **Neighbourhood initiatives (eg NWA)** | |  |  |
| **Local Associations (eg tourist groups, historic societies)** | |  |  |
| **Other Christian Churches** | |  |  |
| **Other Places of Worship** | |  |  |
| **2.b** | **Do the clergy hold any civic responsibilities in relation to the above institutions or within the wider community? If so, please provide details.**  *Add any additional rows as required or if hand-written continue on a separate sheet if necessary.* | | |
|  | | | |

**3. Local religious partnerships**

*Please provide information on the parish(es) relationship with local religious groups. Expand the rows as required or if hand-written continue on a separate sheet if necessary.*

|  |  |  |
| --- | --- | --- |
| **3.a** | **Please state any involvement in local Churches Together** |  |
| **3.b** | **Please state any formal covenants held with other denominations** |  |
| **3.c** | **Please state any informal ecumenical contacts held by the parish(es)** |  |

# 3. Church Information

*Please give details for each church individually by copy/pasting the table below or by repeating the information on a separate sheet.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Church name:** | | | |
| 1. **Congregation** | | | |
| **i** | **What percentage of the congregation lives outside the parish?** |  | |
| **ii** | **Briefly describe the demographic composition of the congregation (eg employment status, population ages, ethnic groups, home ownership, cultural diversity, gender).** |  | |
| **iii** | **How would you describe the worship tradition at the church?** |  | |
| 1. **Finance** | | | |
| **i** | **What is the average regular weekly giving by persons in the parish(es) 16 years & over?**    **What (if any) proportion of this giving is gift aided?** |  | |
| **ii** | **What is the date of the church’s last stewardship campaign?** |  | |
| **iii** | **How does the church supplement direct giving in order to meets its financial needs?** |  | |
| **iv** | **What was the amount of working expenses paid to the clergy in the last financial year?**  **Were these needs met in full? (Y/N)**  *If N what was the estimated shortfall* |  | |
| **v** | **Please provide details of the amount of share requested and paid:**   * **in last financial year** * **in the current year** * **in the next financial year** | Requested | Paid |
|  |  |
| *Please provide explanation for any discrepancy between requested and actual payments* |  | |
| **Do you anticipate meeting this year’s requested payment in full? (Y/N)**  *If N provide explanation* |  | |
| **vi** | **Are there any ongoing capital projects? (Y/N)**  *If Y please give brief details of estimated costs and how these will be met* |  | |
| **vii** | **Please append a copy of the last PCC accounts.** |  | |
| **viii** | **Please provide details of the any overseas work supported by the Church including the value of any annual donations** |  | |
| **ix** | **Please provide details of the any mission agencies and charities supported by the Church including the value of any annual donations** |  | |
| 1. **Buildings** | | | |
| **i** | **Please provide a general overview of the general state of repair of the church building and environs**  *This can usually be found in the ‘Executive Summary’ of the most recent Quinquennial Inspection report* |  | |
| **ii** | **Please highlight any major maintenance requirements identified during the most recent Quinquennial Inspection** |  | |

# 4. Church Education and Social Provision

|  |  |  |
| --- | --- | --- |
| **1.a** | **Name(s) of Church School(s) if applicable:** |  |
| **2.** | **How is the school governance structure organised?** *eg aided, controlled, foundation* |  |
| **3.** | **Approximately how many pupils are currently enrolled?** |  |
| **4.** | **What is the level of engagement between the church(es) and the school(s)?** |  |

# 5. Outreach and Mission

*Expand the rows as required or if hand-written continue on a separate sheet if necessary.*

|  |  |  |
| --- | --- | --- |
| **1.a** | **Please provide details of any regular mission and outreach activities** |  |
| **1.b** | **How are you helping people find out about Jesus?** |  |
| **1.c** | **How are you helping people to grow in discipleship?** |  |
| **1.d** | **How are you helping people to grow in leadership?** |  |
| **2.a** | **Are there any overseas link(s) with the parish(es)? (Y/N)** |  |
| **2.b** | **If Y, please give details:** |  |
| **3.a** | **Do you have an organised system to provide outreach and welcome to new members of the community? (Y/N)** |  |
| **3.b** | **If Y, please give details:** |  |
| **4.** | **What role do you play in meeting the needs of the local community?** |  |
| **5.** | **How do you engage with young people outside of church-based organisations?** *eg open youth work* |  |

# 6. Lay Discipleship and Participation

*Expand the rows as required or if hand-written continue on a separate sheet if necessary.*

|  |  |  |  |
| --- | --- | --- | --- |
| **1.** | What are your education and training provisions for:   * Children (*eg Sunday School*) * Young People (*eg Youth Projects*) * Adults (*eg Alpha*) | Details | Approximate numbers |
|  |  |
| **2.a** | **Please give details of any house/prayer groups** |  | |
| **2.b** | **Are these groups led by lay or clergy?** |  | |
| **3.a** | **How would you rate the strength of lay leadership?** |  | |
| **3.b** | **What is the source of lay leadership strength or weakness?** |  | |

# 7. Mission

*In this section you are encouraged to consider your future priorities and aspirations. You are invited to contemplate areas you feel need addressing, evaluate any limitations which may prevent you from addressing them, and envision what your new priest’s role could be to help you achieve your ambitions.* *Expand the rows as required or if hand-written continue on a separate sheet if necessary.*

|  |  |  |
| --- | --- | --- |
| **1.** | **Which areas of church life do you feel would benefit from further development in future?** |  |
| **2.** | **What are the main areas of mission that you would like your new priest to prioritise?** |  |
| **3.** | **What are the biggest potential challenges which you and the new priest will need to address?** *Name and elaborate on no more than three* |  |

# 8. Additional Information

|  |
| --- |
| *Use this space to record any other information which you would like the Patron and the Bishop to be aware of regarding the conditions, needs, or traditions of the parish(es). Continue on a separate sheet if necessary.* |

# 9. The New Priest

|  |
| --- |
| *Use this space to identify and list the qualities and skills you would like to see in the new priest. Continue on a separate sheet if necessary.* |

**Agreed by the PCC of ………………………………………………………………………………………………………………………………………………………..**

**On the (date) …………………………… (month) ………………………………………(year) 20 …………………**

**Signed: …………….…………………………………………………………………………………………………………………………………………….………..**

**Print Name: ……………………………………………………………………………………………………………………………………………………….**

**Office Held: ………………………………………………………………………………………………………………………………………………………..**

**Once completed and signed as agreed by the PCC, this form should be sent directly to the Archdeacon’s office and to Gemma Shearwood:**

Gemma Shearwood

Diocese of Leeds, Church House

17-19 York Place, Leeds, LS1 2EX

gemma.shearwood@leeds.anglican.org

**Copies will be circulated by the office to the Patron and Bishop**

**Please make sure copies all PCC members retain a signed copy of this form for their records.**