



Priest-in-Charge (0.5 stipend) of St Chad's Toller Lane

ROLE DESCRIPTION

Role description signed off by Ven Dr Andy Jolley, Archdeacon of Bradford

Date: October 2025

To be reviewed 6 months from appointment and 3 yearly thereafter

1 Details of post

Role title (as on licence):	Interim Minister of St Chad's Toller Lane
Name of benefices:	Benefice of St Chad's Toller Lane, Bradford
Episcopal area:	The Episcopal Area of Bradford
Archdeaconry:	Archdeaconry of Bradford
Deanery:	Inner Bradford
Initial point of contact on terms of service:	Archdeacon of Bradford

2 Role Purpose

Specific

Thanks to a generous five year grant from the Additional Curates Society (ACS), we are able to make a 0.5 stipend appointment of a priest-in-charge (three days a week plus Sundays) for an initial period of five years. This timescale offers a helpful impetus to continue progressing the main emphases of the Interim Ministry, namely:

- Providing further evidence that the church can flourish, with growth and sustainability;
- Agreeing and implementing changes needed to develop and establish St Chad's as a Catholic centre of worship and mission within the Diocese;
- Contributing to thinking about the best provision within the city of Bradford for worship and pastoral provision with Extended Episcopal Oversight for Anglicans who are not persuaded by the Church of England's decision to ordain women – including any possible pastoral reorganisation which might support this;
- Helping the parish to play an appropriately full part in the life of the deanery, wider Episcopal Area and Diocese, in particular working with the neighbouring parish of Gillington, Heaton and Manningham in reaching out to the local community, not least through schools.

General

Alongside these specific priorities are the usual duties of a parish priest:

- To share with the Bishop both in the cure of souls and in responsibility, under God, for “building confident Christians, growing churches and transforming communities”;
- To have regard to the calling and responsibilities of the clergy as described in the Canons, the Ordinal, the Code of Professional Conduct for the Clergy and other relevant legislation including safeguarding;
- To build up the Kingdom of God in the parish of St Chad’s and more widely in the Diocese;
- To promote the health of the Church and its growth in numbers, in spiritual commitment and in service to local communities;
- To have regard to the Diocesan Strategy (see Appendix);
- To undertake any duties that may reasonably be required of the role.

3 Key Working Relationships

- The Bishop of Leeds
- The Bishop of Bradford (with responsibility for the Bradford Episcopal Area)
- The Bishop of Beverley
- The Archdeacon of Bradford
- The Area Dean and Deanery Lay Chair
- The Deanery Synods and Clergy Chapter
- The Diocesan Office team, including the Human Resources Manager
- The Diocesan Mission and Ministry Team
- The Area Clergy Development Officer
- Clergy and lay colleagues
- Churchwardens
- The Parochial Church Council
- Ecumenical partners / Ministers of churches in the area
- Local community partners including schools.

Future

- Local councillors and other civic leaders
- Head teachers of schools
- Leaders of other religious communities

Supportive:

- Clergy Counselling Support

4 Health and Wellbeing

The Diocese of Leeds is committed to promote the wellbeing of our clergy and their households in terms expressed in the Church of England’s Covenant for Clergy Care and Wellbeing. We also expect our clergy to manage their time well to ensure that they:

- Take a regular day off each week, trying to ensure that this includes the preceding evening and If the weekly day off is compromised for whatsoever reason, to take a day off in lieu;
- Take their full annual leave allowance each year (six weeks holiday plus Bank Holidays, or time in lieu of Bank Holidays);
- Pay attention to their spiritual wellbeing, including daily prayer and Bible reading, reading / learning in general, quiet days and an annual retreat;
- Build collegial relationships across the Deanery, Episcopal Area and Diocese;

- Engage fully with their annual Ministerial Development Review and Continued Ministerial Development and Education;
- Advise the Area Dean, Archdeacon or Area Bishop as early as possible of any health, stress or anxiety concerns;
- Engage in a continuous learning relationship (eg work mentor, spiritual director, peer group) which supports and encourages their ministry. The Area Bishop or Archdeacon can provide a directory of spiritual directors and mentors should this be required.

The Diocese of Leeds works with Health Assured, our Employee Assistance Programme, in delivering a confidential, professional source of support, including a helpline and counselling services, to its clergy and spouses.

Despite the reference to 'Employees', the programme provides services closely suited to the needs of clergy. Details can be seen at <https://www.healthassured.org/>

The HR team at Church House are also available to talk through any issues or questions. For further information, go to the diocesan website: <https://www.leeds.anglican.org/how-we-can-help/supporting-clergy/wellbeing-counselling-and-support-for-clergy/wellbeing-counselling-and-support-for-clergy> or ring this free and confidential helpline: 0800 028 0199.

5 Archdeacon's Comment

St Chad's is an inner city parish and in the top 1% most deprived in England (according to the Church Urban fund statistics). The population can be characterised as young, Asian and Muslim, but that is not the full story. Of the 6,616 people living in the parish at the 2021 census, 80% were Muslim, 37% were under the age of 20 (and more than half were under 30). However, 10% were of white British heritage and there is also a sizable presence of Eastern European people.

The Diocese of Leeds is committed to retaining an engaged presence in such challenging contexts. We are also committed to ensuring that a flourishing, viable and welcoming ecclesial presence in the Catholic tradition of the Anglican church continues in the Bradford Episcopal Area. St Chad's, with its strong traditional Anglican Catholic heritage, is one of two parishes in the Episcopal Area that have passed a resolution under the Bishops and Priest (Consecration and Ordination of Women) Measure of 2014. As such, it is a spiritual home to many people from outside the parish.

The church building and its adjacent modern church hall are both in good condition, and new infra-red heating has recently been installed in the church. A ministry of some 47 years from a previous vicar ended in 2016, after which the church has had Interim Ministry. The Interim Ministry objectives included assessing whether the future of St Chad's lay more in being a centre of Catholic worship and mission within the Diocese of Leeds, or in focusing on its immediate parish context in outreach and service. Some growth was seen from the former, supported by improvements to the parish website, and nearly 95% of those on the electoral roll now live outside the parish. However, the PCC is clear in its commitment to the latter alongside continuing to offer its distinctive catholic worship and mission to the wider Diocese.

Our vision as the Diocese is about confident clergy equipping confident Christians to live and tell the good news of Jesus Christ so that churches grow and communities are transformed. For this

post, we are seeking a priest with a joyful and confident faith which can inspire church growth, both spiritually and numerically. We are also seeking someone who is able to lead this congregation with love and sensitivity through challenging times, navigate St Chad's distinctive liturgical practices with skilful reverence, and manage required changes well.

Thanks to a generous five year grant from the Additional Curates Society (ACS), we are able to make a 0.5 stipend appointment of a priest-in-charge (three days a week plus Sundays) for an initial period of five years. This timescale offers a helpful impetus to continue progressing the main emphases of the Interim Ministry, namely:

- Providing further evidence that the church can flourish, with growth and sustainability;
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In view of the time-limited funding, an appropriate monitoring process will be put in place, with a review point at the end of four years at the latest, so consideration can be given to what should happen when ACS's current generous grant ends (for example there is a possibility of the grant being extended).

The Deanery of Inner Bradford is comprised of parishes with similar demographic profiles to St Chad's, many of whom are experimenting with mixing new approaches to worship and mission alongside inherited patterns. The new priest-in-charge will therefore find a group of creative and supportive colleagues in the Deanery chapter, all of whom will be deeply familiar with the joys and challenges that each other faces. He will therefore be expected to work with a spirit of generosity in sharing wisdom and insights about ministry within the Deanery of Inner Bradford and across the Episcopal Area.

The accommodation offered will be the vicarage, on the church site in St Chad's Rd, as detailed in the Parish Brochure. Prior visits, if necessary, can be arranged via the Archdeacon's PA. Please contact carmel.dylak@leeds.anglican.org

APPENDIX: Our Diocesan Strategy

The Diocese of Leeds is committed to building confident Christians who are part of growing churches and helping to transform communities.

As followers of Jesus, we are called to share the Good News, serve others and make a positive difference in our communities. To help us do this, we need to be confident in our faith, in our churches and in the future.

Over the next 10 years, we are focusing on four key areas:

- Confidence in our Mission – Helping churches understand their purpose and make the best use of their buildings, time, and resources.
- Confidence in our Future – Ensuring the diocese remains sustainable, effective, and well-prepared for the years ahead.
- Confidence in our Leadership – Supporting and equipping everyone who serves in our churches.
- Confidence in our Witness – Encouraging and empowering people to share the Good News of Jesus, especially with children and young people.