**LEADING WORSHIP ASSSESSMENT**

*(2025-26 version)*

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| **Name of LLM Candidate** |  |
| **Name & Role of Assessor*****(e.g. incumbent, LLM, church warden)*** |  |
| **Location of Service** |  |
| **Time and Type of Service** |  |
| **Date** |  |

Please give a brief outline of the way in which your LLM Candidate led the service. You may wish to refer to the **guidance notes on the back of this sheet**.

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|  | **Yes / No** |
| Was the candidate on time and well prepared to lead the service? |  |
| Did they have all the necessary materials to hand? |  |
| Had they done all the necessary communication with others involved - assuming it was their responsibility to do so? (e.g. readers of lessons, those leading intercessions, musicians, etc.) |  |
| Were they audible? |  |
| Did they invest the liturgy with meaning and emphasis or was it merely read out? |  |
| Was there an appropriate variety of tone, pace and volume in their voice? |  |
| Did they rush through the service? |  |
| Alternatively, did they go too slowly? |  |
| Did they make space for times of quiet or reflection? (if it would have been appropriate) |  |
| Did they make that common mistake of lowering their voice at the end of sentences? |  |
| Did they 'engage' with the congregation? (e.g. eye-contact)  |  |
| Did they help the congregation to engage with what was going on? (e.g. giving page numbers, direction to stand/sit, clear explanation of any interactive element etc.) |  |
| How did they cope with anything unexpected that happened? |  |
| If there was a PA system, did they manage it well? |  |
| Did they have any unhelpful mannerisms that they should be made aware of? |  |
| Any further comments *(e.g. What did they do particularly well? Or What do they need to work on?)* |

**Guidance Notes for Assessor**

* The Assessors is usually the LLM trainee’s Training Incumbent (TI), but the TI may delegate to a Church Warden or fellow ordained/licensed minister.
* The purpose of the assessment is to provide trainees with feedback and advice on their skills in leading worship.
* The hope is that the TI will regularly involve the LLM trainee in the leading of worship under guidance. Feedback and advice should be offered as follows:
* **Informal (Verbal/Email) Feedback:** Offered whenever the candidate has led worship. No written record required.
* **Formal Feedback:** Once per term. Please complete the questionnaire overleaf once per term. Focussed *written* feedback on a regular basis helps the candidate identify progress e.g. on particular skills that need to be developed or perhaps particular mannerisms that need to be addressed.

 Once you have completed the above form after an LLM Candidate has led a service, please send it to:

* The trainee
* The Ministerial Development Administrator *(**jess.fort@leeds.anglican.org**)*
* The candidate’s Co-ordinating Formational Mentor (CFM),
	+ Bingley Hub: Anthea Foy (LLM) anthea.foy@leeds.anglican.org
	+ Mirfield Hub: Rev’d Angela Dick angedix110@hotmail.com

**Thank you for helping in this way with LLM training.**

 If you have any concerns about your LLM trainee’s progress in leading worship, please do not hesitate to get in touch with the Director of Formation steve.proudlove@leeds.anglica.org