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To All PCC Secretaries  
Cc Area Deans

### **Notification of the numbers of lay persons per parish to be elected to the Deanery Synod**

As you know, elections to Deanery Synods take place every 3 years. The next elections are due in 2017 and members are elected for a period of 3 years from 1 June 2017. The following formula for calculating the number of lay deanery synod members to be elected by each parish has been approved by the Diocesan Synod:

<u>Number on the Electoral Roll of a Parish</u>	<u>Number of Representatives</u>
1 - 25	1
26 - 100	2
101 - 200	3
201 - 300	4
301 - 400	5
401 - 500	6
501 - 600	7
601 - 700	8
701 – 800	9
801 – 900	10
901 – 1000	11
over 1000	12

The Church Representation Rules (CRR 25 (6)) provide that so far as practicable the total number of members of a Deanery Synod shall not be more than 150 and less than 50. With this in mind, Diocesan Synod also agreed that where the application of the above formula results in a deanery synod total of fewer than 50 members, the parishes' deanery synod lay member allocation shall be uplifted in proportion to their electoral roll figures, so that the deanery synod total is 50.

The Church Representation Rules 25 (2) also provide that no parish should have more than one deanery synod representative if it has fewer than 26 names on the electoral roll. The above formula incorporates this requirement.

I am enclosing a note of the lay deanery synod representative allocations for all the parishes in your deanery. These figures include the adjustments referred to above.

Once the Deanery Synod representative for your parish have been elected, under Church Representation Rule 11(10) as PCC Secretary you are required to send the names and addresses of the Deanery Synod representatives to the Diocesan Electoral Registration officer and to the Secretary of your Deanery Synod. Please also find enclosed a form for you to complete and use to do this.

If you have any queries, please don't hesitate to contact me or my PA  
([heather.burge@leeds.anglican.org](mailto:heather.burge@leeds.anglican.org)).

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Ashley Ellis', with a stylized flourish at the end.

**Ashley Ellis,  
Joint Diocesan Secretary**

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