

LEEDS DIOCESAN BOARD OF FINANCE

COMPANY NUMBER: 8823593

MINUTES OF A BOARD MEETING OF LEEDS DIOCESAN BOARD OF FINANCE

Held on 3<sup>rd</sup> December, 2014 at 2pm at Hollin House, Weetwood, Leeds LS16 5NG

**Present:** The Rt Revd Dr Tom Butler (Chair), The Rt Revd Nick Baines, The Rt Revd James Bell, The Rt Revd Tony Robinson, The Ven Paul Slater, Mrs Debbie Child, The Revd Martin Macdonald, Mr Simon Baldwin, Mr Raymond Edwards, Mrs Ann Nicholl and Mrs Marilyn Banister.

**1 Introduction and welcome**

**1.1 Noting of appointment of new directors**

The appointment of Mrs Ann Nicholl, Mrs Angela Byram and Mrs Marilyn Banister as directors of the company was noted.

**1.2 Noting of resignation of director**

It was reported that John Tuckett had resigned and that as an interim measure, Debbie Child and Ashley Ellis were Joint Acting Diocesan Secretaries.

**Debbie Child left the meeting.**

*Confidential Item redacted.*

**It was also agreed that** a small sub group Raymond Edwards, Simon Baldwin, Martin Macdonald and Marilyn Banister, to be chaired by Raymond Edwards, would look at the interim contracts and terms of reference for the Joint Acting Diocesan Secretaries and also consider what permanent arrangements would be needed for a diocesan secretary in the future. Initially this group would report to Bishop Nick with a view to having proposals to take to the next Diocesan Synod.

**It was also agreed that** the group which had previously worked on the governance proposals for the diocese be re-convened and review the governance proposals in the light of the new circumstances.

**Debbie Child re-joined the meeting.**

It was noted that although John Tuckett had indicated he did not have any notes to pass on to the Joint Acting Diocesan Secretaries, work had been done by other smaller groups on governance issues which may be of use to the re-convened governance group.

**2 Noting of Nomination of Chair**

Bishop Nick nominated Bishop Tom Butler to chair the Leeds Diocesan Board of Finance.

**All Agreed.**

**3 Apologies**

Mr Ashley Ellis  
Mrs Angela Byram.

**4 Appointment of Company Secretary**

Following the resignation of John Tuckett, it was proposed by Bishop Tom Butler and seconded by Bishop Tony Robinson that Ashley Ellis be appointed Company Secretary.

**All Agreed.**

**5 Declarations of interest**

There were no declarations of interest.

**6 Minutes of the meeting of the Board held on 5<sup>th</sup> November, 2014**

Minutes of the meeting held on the 5<sup>th</sup> November, 2014 were approved with no amendments.

**7 Matters arising (not already on the Agenda)**

7.1 Bedale allotments

Simon Baldwin gave an update on the progress of this matter. Further meetings with the allotments holders to discuss a revised proposal had been positive. Once agreement had been reached with the allotment holders, the proposal would be brought to the Board.

There were no other matters arising.

**8 Items in Minutes of 5<sup>th</sup> November, 2014 to remain confidential in the online publication**

*Items were discussed for removal from the online minutes.*

**9 Parish Share Report**

The Parish Share reports and Outturn for October have been circulated for information. It was noted that there had been no significant change to the trend in Parish Share receipts. A group was looking at the options for a new parish share system for the diocese.

**10 Diocesan Synod 22<sup>nd</sup> November, 2014**

Thanks were given to Mr Simon Baldwin, Bishop Tom Butler and The Revd Martin Macdonald for their presentations to Diocesan Synod.

Two papers were tabled for the Board's information outlining the response to queries which had been raised by Mr Ian Fletcher.

It was noted that Debbie Child and Ashley Ellis would be liaising with Peter Mojsa, Secretary to the Diocesan Synod, to plan the next Diocesan Synod which was scheduled for March, 2015.

**11 Appointment of Trustee – Bradford Diocesan Council for Social Aid**

A copy of a letter from Bradford Diocesan Council for Social Aid had been circulated. Debbie Child proposed that The Revd Alistair Helm be appointed a new Trustee as set out in the letter.

All Agreed.

**12 Any other business**

**12.1** Mr Simon Baldwin raised the issue of the continuing status of representatives of the former dioceses Boards of Finance who were those Boards' representatives on other charitable trusts.

**It was agreed that** i) the representatives of the former dioceses Boards of Finance appointed representatives on other charitable trusts would continue as the Leeds Diocesan Board of Finance's representatives for the time being; and ii) Ashley Ellis would be asked to prepare a brief paper for the next Board meeting, outlining the Trusts and names of the Board's representatives.

**12.2** Debbie Child outlined to the Board in its role as Diocesan Board of Patronage that a representative of the Board was required for the appointment to the benefice of Bierley. It was proposed that The Ven Paul Slater would be the Board's representative.

All Agreed.

**12.3** Raymond Edwards reported that there was a project to develop the site of the former Haworth Rectory. To be able to access the site there was a strip of land owned by Inter Communities Ltd which the Bradford Diocesan Board of Finance had previously agreed could be purchased for £50k. The Leeds Board of Finance's approval was sought for this previously approved purchase price.

All Agreed.

**13 Date of the next 2014 meetings:**

Thursday 15 January, 2015 - **Change of time and venue agreed at meeting to 10am at the Wakefield office.**

Monday 23 March, 2015 (9.30am – Bradford office)

Wednesday 10 June, 2015 (9.30am – Leeds office)

Monday 7 September, 2015 (2pm – Wakefield office)

Thursday 19 November, 2015 (9.30am – Hollin House)