

SUMMARY OF THE PAST CASE REVIEW 2 (PCR2) REFERENCE GROUP MEETING 9 JULY 2020 (by zoom) and the ACTIONS AND DECISIONS ARISING

The Reference Group considered the Project Plan and Terms of Reference and agreed a limited number of amendments intended to provide greater clarity. The Group heard about the returns from parishes; the Police representative on the Group agreed to be the point of contact for enquiries arising from these returns. The Group discussed quality assurance and how it might ensure the quality of the file review. An update on the work so far was given by one of the team of three (part-time) Independent Reviewers, who had not been able to continue their work, as they were not able to access premises owing to the lockdown caused by COVID19.

Actions and Decisions:

- A template email will be sent to some of the parishes which have provided returns to encourage further detail;
- The Terms of Reference, Project Plan and meeting summaries will be made available on the diocesan website;
- The Survivor Strategy will be amended to clarify the escalation process if more specialist support is required
- The personnel files of the Education, Children & Young People and Safeguarding teams will be reviewed as part of the PCR2, due to their work with children and/or vulnerable adults.
- A minimum of 5% up to a maximum of 10% of files will be dip-sampled.
- This diocese will use the date of 1 January 2018 as the cut-off point for cases to be added to the Known Case List (this is recognised as the date when the most recent policies and procedures were published and the safeguarding team was firmly established);
- The Communication Strategy to be included on September's agenda.

Date of next meeting: 16 September 2020