DIOCESE OF LEEDS

MODEL HIRING AGREEMENT FOR CHURCH ROOMS AND HALLS

THIS AGREEMENT is made the .......... day of ........................ two thousand and ................... .

BETWEEN

(1) THE PAROCHIAL CHURCH COUNCIL of the Parish of ..........................................................
("the Council")

and

(2) THE HIRER whose details are set out below

The Council grants to the Hirer permission to use the Premises referred to below (in common with
the Council and all others authorised by it so far as is not inconsistent with the permission hereby
given) on the terms agreed and set out below and in accordance with the Standard Conditions
attached

1 The Terms

1.1 The Hirer –

1.2 Name of Organisation/Individual –

1.3 Authorised representative of organisation –

1.4 Contact address and telephone number –

1.5 Hire fee £....................... per hour/session

1.6 When payable –

2 The Premises

2.1 Purpose of the hire –

2.2 Period(s) of hire –

2.2.1 Date(s) –

2.2.2 Time(s) –
3  **Miscellaneous**

3.1 Where the Hirer for the time being comprises two or more persons obligations expressed or implied to be made by or with the Hirer are deemed to be made by or with all the persons comprising the Hirer jointly and severally

3.2 Words importing one gender include all other genders; words importing the singular include the plural and vice versa; words importing persons include a corporate body and a partnership and vice versa

3.3 Any agreement by the Hirer not to do anything includes an obligation not to permit or suffer that thing to be done by another person

The Hirer agrees with the Council that the Hirer will observe and perform the Council’s **Standard Conditions of Hire in force from time to time and attached hereto**

Signed by the authorised representative of the Council

……………………………………………………………………
Signature

……………………………………………………………………
PRINT name

……………………………………………………………………
Date

Signed by the Hirer/the Hirer’s authorised representative

……………………………………………………………………
Signature

……………………………………………………………………
PRINT name

……………………………………………………………………
Date
STANDARD CONDITIONS OF HIRE

- The Hirer must keep the premises clean and tidy and clear of rubbish during and arising from the exercise of the hire.

- Immediately upon the occurrence of any damage to the premises or any erections or other property of any kind on it, or injury to any person on the Premises, in any way attributable to the exercise or purported exercise of the hire, the Hirer must make good the same or pay to the Council or the person injured full compensation in money for such damage and indemnify the Council from and against all claims arising from any such matters.

- The Hirer must comply in all respects with all legal requirements applicable to the Premises or the exercise of the hire and must use its best endeavours to ensure that all members of its organisation comply with such legal requirements.

- The Hirer must comply with any rules and regulations which the Council may make governing the use of the Premises and the exercise of the hire in addition to these Standard Conditions of which the Council shall notify the Hirer (for example, concerning health and safety).

- Before the commencement of the hire the hirer shall supply the Council with its Safeguarding/Child Protection Policy Statement for approval by the Council’s Child Protection/Safeguarding Officer. In the event that the hirer’s Child Protection Policy is not acceptable to the Council, or it has not adopted a Safeguarding/Child Protection Policy, then the hirer’s use of the Premises shall be subject to its observance of the Council’s Safeguarding/Child Protection Policy, a copy of which shall be supplied to it.

- The Hirer must not sub-licence the whole or any part of the Premises, the hiring being personal to the Hirer and only to be exercised by the Hirer or persons authorised by it.

- The Hirer must not do anything on the premises nor carry out the purpose of its hire in such a way as to cause a nuisance, annoyance or disturbance, injury or damage to the Council, other persons using the Premises and all neighbouring premises.

- The Hirer must not do or omit to do anything that could cause any insurance policy on or in relation to the Premises held by the Council to become wholly or party void or voidable or do or omit to do anything by reason of which additional insurance premiums may become payable.

- The Hirer must effect and throughout the period of the hire keep in force a policy of insurance with a reputable insurance company to cover all claims arising from the exercise of the hire in respect of any claim for bodily injury or disease or damage to property and must make available to the Council or its representatives on reasonable demand a copy of the policy or a summary of its terms and a copy of the current premium receipt.

- In the event of the premises being rendered unfit for use by the Hirer the Council shall be under no liability for any resulting loss or damage whatsoever.

- The Premises shall not be used without the prior written consent of the Council given by its authorised representative for the sale or provision of alcohol or for betting or gambling.

- The Hirer shall ensure that the Council’s “No Smoking” policy is fully adhered to at all times.

- Nothing in this hiring agreement is intended to confer any benefit on any person who is not a party to it.